

# SARAH HALPERT

203-218-3142 | sarahhalp@gmail.com

**SUMMARY** With significant and varied internship experience, I am a young professional with a drive for excellence in design. Exposure to projects as influential as Boston's Big Dig and as meticulous as the LEED certification process has prepared me for a career in urban planning, design, architecture, and sustainable development.

**EDUCATION** **Tufts University** 2009  
*Bachelor of Arts, Architectural and Urban Studies* Medford, MA  
Magna Cum Laude - Dean's List all semesters  
**Elisava School of Design, Universitat Pompeu Fabra** Fall 2007  
Semester abroad: design, and urban studies courses taken in Spanish Barcelona, Spain  
**Fairfield High School** - Fairfield, CT 2005

**RELEVANT COURSES** Architectural Design I + II; Physical Planning + Design; Urban Planning + Design; Perspective Drawing; Urban Sociology; Boston Architecture + Urbanism; Global Cities; Barcelona: City + History; The Politics of Sustainable Cities; Introductory + Advanced CAD for Engineers; Introduction to GIS; Bridge Design; Earthquake Engineering; Human Factors + Ergonomics

**EXPERIENCE** **Utile, Inc. Architecture + Planning** 1/2009 – 5/2009  
*Greenway District Planning Intern* Boston, MA

- Spearheaded sustainable methods, design, and regulatory research to help propose urban design guidelines for Boston's Greenway District, formerly the site of the "Big Dig" project
- Provided graphic assistance for various publications, presentations and reports

**Massachusetts Port Authority – Economic Planning & Development Department** Summer 2008  
*Assistant to Senior Planner/Project Manager - Graphic Coordinator* East Boston, MA

- Generated plans and diagrams for graphic presentation and analysis of South Boston and East Boston Waterfronts and Logan International Airport
- Helped create Logan International Airport Urban Design Guidelines document intended for third-party developers
- Researched causes, effects and results of sea level rise on Boston Harbor and recommended a plan-of-action for the Port
- Created informational maps and marketing materials for the airport's water transportation options
- Formulated analytical assessments for Black Falcon Cruise Ship Terminal ship parking interference with Logan Airport airplanes' departure airspace

**Becker + Becker Associates – Architects and Developers** Summers 2005 - 2007  
*Architecture and Development Assistant* Fairfield, CT

- Assisted architects with redlining and other AutoCAD assignments
- Edited and revised LEED Certification submissions and researched LEED-approved products
- Performed existing site measurements and generated punch-lists for contractors
- Created marketing materials for development properties
- Updated and designed new parts of existing website

**Richard Swann, Architect** Summer 2006  
*Architecture Drafting Assistant* Fairfield, CT

- Created as-built and modified existing drawings on AutoCAD
- Photographed completed projects for marketing purposes and award submissions

**Baker Batchelder Architects** Summer 2005  
*Architecture Assistant* Fairfield, CT

**Philip Trager, Portrait and Architectural Photographer** 2/2003 – 5/2005  
*Studio/Darkroom Assistant* Fairfield, CT

**SOFTWARE** AutoCAD 2D/3D; Google SketchUp; 3D Studio Max (Autodesk VIZ); ArcGIS; Adobe Creative Suite 4 (Photoshop, Illustrator, Indesign, Acrobat, Dreamweaver); Microsoft Office (Word, Excel, Powerpoint, Access, Outlook); Basic HTML knowledge

**LEADERSHIP**

- Resident Advisor to international high school students on an academic program at Oxford University, Summer 2009
- President of Tufts Architectural Society, Fall 2008 – Spring 2009
- Teacher's Assistant for Architectural Design, Spring 2009
- LEGO Robotics Mentor – engineering education outreach to Somerville and Cambridge schools, Spring 2006-2009
- Photography Director for Tufts Hillel, Fall 2008 – Spring 2009
- Arts Photography Editor for the *Tufts Daily* student-run newspaper, Spring 2006 – Spring 2007
- Subcommittee Leader for Relay for Life, a walk to raise money for cancer research, Fall 2008 – Spring 2009
- Initiated and organized Intramural Field Hockey League – Team Captain
- Selected participant for Alternative Spring Break 2007 – sustainable development/irrigation project in Honduras