

SARAH WALLACE

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An interdisciplinary designer with five years of diverse experience on public and private sector design and planning projects. Seeking a role oriented around community-based design with an emphasis on local knowledge and innovative thinking to accomplish complex projects, with goals of licensure and project management.

EDUCATION

Master of Landscape Architecture

Master of Urban Planning

University of Washington (2020)

Design Build Study Abroad - Croatia

Bachelor of Science in Urban and Regional Planning

Michigan State University (2016)

Urban Design Study Abroad - Havana, Cuba

MSU Intercollegiate Running Club

[IN]LAND Introductory Landscape Architecture

Summer Program

University of California, Berkeley (2016)

EXPERIENCE

Seattle Center Redevelopment

Administrative Staff Assistant 1/20 - present

Managed the bidding process for public works projects, executed contracts with design and engineering consultants, managed hiring process for new employees, and developed construction specifications for campus projects.

Community Development Intern 10/19 - 1/20

Supported Strategic Advisors and Project Managers with the design and implementation of community outreach and engagement strategies, prepared materials for Seattle Design Commission and Landmarks Preservation Board presentations, and conducted ADA measurements of campus.

Design Workshop, Houston, TX

Landscape Design Intern 6/19 - 8/19

Created schematic planting plans for 4 hospitals in LA and TX, developed conceptual designs and conducted site analysis for Downtown Galveston's Pedestrian Master Plan, and rendered streetscape designs for a major corridor in Houston in SketchUp, Lumion, and Photoshop.

University of Washington

Design Build Teaching Assistant 4/19 - 6/19

Helped students transform a defunct fountain into a rain garden system. Created construction documents and details, supervised 20 students on the job site, delegated construction tasks, and ordered construction materials.

Seattle Department of Transportation

Development Review Intern 6/17 - 6/18

Assessed Right-of-Way improvement requirements for development projects, met with developers to coordinate required and recommended improvements in the ROW, and reviewed EIS documents for major projects.

Michigan State University Extension

Planning Intern 10/15 - 6/16

Organized community charrettes, conducted site analysis processes, prepared design and planning recommendations based on charrettes, and presented design ideas to community members.

AWARDS

Red Square Design Ideas Charrette, Finalist

UW Department of Landscape Architecture

Outstanding Service Award

UW Department of Urban Design and Planning

Anne Moudon Scholarship

UW Department of Landscape Architecture

Gill Chin Lin Endowment

Urban and Regional Planning Study Abroad Scholarship, Michigan State University

Bill G. Rowden Memorial Scholarship

Urban and Regional Planning Scholarship, Michigan State University

SKILLS

skill level out of 5

Adobe Photoshop (5)

Rhinoceros (3)

Adobe Illustrator (5)

SketchUp (3)

Adobe InDesign (5)

Revit (3)

ArcGIS (4)

Hand Drawing + Drafting (5)

AutoCAD (3)

Basic Carpentry (4)

Land F/X (4)

Microsoft Suite (5)

Lumion (4)